

**MINUTES FOR DAWSON CITY COUNCIL SPECIAL CALLED MEETING
JUNE 27, 2024 @ 6:00PM
114 N. MAIN ST. DAWSON, TX. 76639**

MAYOR SANDERS CALLED THE MEETING TO ORDER AT _____ PM.

PRESENT AT THIS MEETING WERE: MAYOR STEPHEN SANDERS, DARRELL STEVENSON, DOUG WOODS, CHUCK RAINES, CHRISTIAN MARTINEZ, AND MATTHEW MACHNER. EMPLOYEE RONDA FRANKS.

START MEETING WITH A **PRAYER AND PLEDGE OF ALLEGIANCE**

DISCUSS AND ACT UPON POSTING FOR JOB POSITIONS.

CHRIS DOESN'T NEED A FULL- TIME HELPER, HE NEEDS A PART-TIME HELPER.

FOR THE CITY SECRETARY POSITION

POST ON CITY FACEBOOK PAGE, DAWSON PEOPLE 76639 PAGE, CITY OF DAWSON WEBSITE, NAVCO CHRONICLE
STARTING SALARY \$18.00 DEPENDING ON EXPERIENCE

INCENTIVES: HEALTH, DENTAL, VISION INSURANCE, RETIREMENT, PTO

PREFER EXPERIENCE IN QUICKBOOKS, RVS BILLING AND OTHER DUTIES AS REQUIRED

HAVE RESUMES SENT TO MATTHEW.MACHNER@CITYOFDAWSONTX.COM

DARRELL MADE A MOTION TO HAVE MATTHEW MACHNER AND RONDA MAKE THESE POSTINGS FOR THE CITY SECRETARY POSITION. **DOUG** SECONDED THE MOTION ALL IN-FAVOR MOTION PASSED.

DOUG MADE A MOTION TO HAVE A **SPECIAL CALLED MEETING SATURDAY JULY 06, 2024 AT 12:00PM** TO DISCUSS APPLICATIANTS FOR THE CITY SECRETARY POSITION. **CHUCK** SECONDED THE MOTION ALL IN-FAVOR MOTION PASSED.

ADJOURN MEETING

DARRELL MADE A MOTION TO ADJOURN THE MEETING. **DOUG** SECONDED THE MOTION ALL IN-FAVOR MOTION PASSED.

THE COUNCIL RESERVES THE RIGHT TO RETIRE INTO EXECUTIVE SESSION CONCERN ANY OF THE ITEMS LISTED ON THIS AGENDA, WHENEVER IT IS CONSIDERED NECESSARY AND LEGALLY JUSTIFIED UNDER THE OPEN MEETINGS ACT. (GOV. CODE 551.071,.072, .073, 074, 075, 076, 077, 084.)

STEPHEN SANDERS
MAYOR

RONDA FRANKS
CITY SECRETARY